

**Captain Isaac Paine School**  
**School Improvement Team (SIT) Minutes**  
**November 12, 2014**

**1) Attendance and introductions**

- a. **Roll call:** Kristen Danusis, Erin Quinlan, Kristen Papa, Abbie Salvador, Erin Pasquazzi, Katie Kelly, Bethany Carpenter, Stacy Santilli, Gina Dennis and Lauren Kitson

**2) Review Feedback from families:**

a. **Going well:**

- CPT
- PD Day to work on common goals
- New pick-up system
- Less interruptions from the office on intercom
- After school programs
- Paw Prints for students (Building Blocks of Success)
- Parent/School Communication
- Learning Celebrations→acknowledgments of student performance
- Specials Teachers
- Smaller Classroom sizes
- Family Nights
- FELT
- Principal communication
- Reading Buddies
- Community projects every month
- Level of academic focus
- Security procedures

b. **Needs improvement:**

- More resources and information on common assessments (Teacher Support)
- Instructional time constraints/ feasibility (Teacher Support)
- RTI process/ scheduling (Teacher Support)
- Report Card clarification (Communication)
- Halloween Dance (Communication via KD)
- Birthday celebrations once a month rather than all separate (Will bring to staff meeting)
- ALICE training (Communication)
- More involvement from new teachers/ fresh ideas
- Recess in the winter/ increase movement (Possible Goal)
- Better Website
- Better explanation of RTI process
- Consistent/ appropriate homework with content in the classroom (Possible Goal)
- Social/ Emo. Support for students (Possible Goals—RTI and Problem Solving Team)
- Bus rides (School Committee Meeting)
- Attendance Policy (Communication)
- Commercial Free Classroom
- Grades in lower grades (connected to report cards)
- Calendar of monthly events→email or sent home (Communication)
- Parent-only night (Communication/ survey parents for interest)

- Bullying issues (Handled by PBIS)

**3) Possible Goals for SIT:**

- a. Teacher support with resources/ information
- b. Recess times & increasing movement during indoor recess times
- c. Homework practices
- d. Social/Emotional support for students

**4) Next meeting:** December 10, 2014 from 6:00-7:00

- a. **Plan for next meeting:** Each SIT member will decide which goal would be the most appealing to work on for the remaining of the school year. (1<sup>st</sup> and 2<sup>nd</sup> choice)

*Respectfully submitted by Lauren Kitson*