

Captain Isaac Paine School
School Improvement Team (SIT) Minutes
October 8, 2014

1) Attendance and introductions

- a. **Roll call:** Kristen Danusis, Erin Quinlan, Dawn Bergstrom, Kristen Papa, Katie Kelly, Abbie Salvador, Erin Pasquazzi, Bethany Carpenter, and Lauren Kitson

2) Review School Improvement Plans

- a. Review the goals and the action plan for this upcoming school year
 - i. What have we already done and what are areas we need growth in?!
- b. What are the goals of SIT this year?
 - i. Continue with the Mission Statement
 - ii. Create a Vision Statement based off “We are (at CIP)...”
 - iii. Increasing parent involvement (especially on SIT committee)
 - 1. Potential survey to determine best time to meet for SIT meetings
 - Providing choices for times to meet that is easiest for families to attend
 - 2 questions (What do you think is working at CIP? What do you think would improve CIP?)
 - Provide name/ phone number if interested to join
 - 2. Survey staff to determine their opinions/concerns
 - 3. Survey students to determine their views, as well (What would improve your learning?)
 - iv. What can we do to support staff with ELA curriculum, specifically creating assessments?
 - 1. Thematic units aligned to scope and sequence adopted last school year
 - 2. Align to standard-based report cards that support units created
 - v. Current Math curriculum (Engage NY)
 - 1. Teacher/student friendliness
 - 2. Assessments—attainable for all students
 - vi. Standards-Based Report Cards
 - 1. Understanding the information on the report cards
 - 2. Information to families
 - vii. Community Service/ Learning-action oriented (Foster, RI)
 - 1. Is PD needed for the staff to create authentic projects?
 - 2. Instill value with the students
- c. What subcommittees will we have this year to best suite our needs?
 - i. Increase parent involvement
 - ii. Community Service Learning

1. Dawn Bergstrom, Abbie Salvador, Lauren Kitson, Bethany Carpenter, Erin Quinlan
- iii. Curriculum (ELA and Math)
 1. Erin Pasquazzi, Katie Kelly, Kristen Papa, Bethany Carpenter, Erin Quinlan

3) Next meeting: November 12, 2014 from 5:00-6:00

- a. **Plan for next meeting:** Discuss in subcommittee, what information do you need to be able to plan within that subcommittee? Resources?

Respectfully submitted by Lauren Kitson