

Captain Isaac Paine School
School Improvement Team (SIT) Minutes
May 14, 2014

1) Attendance and introductions

- a. **Roll call:** Kristen Danusis, Sharron Rothberg, Erin Quinlan, Abbie Salvador, Erin Pasquazzi, Kristen Papa, and Lauren Kitson

2) Review APP applications

- a. No new applications
- b. Laurie Murphy: “Take a tour of Washington D.C. past and present”
 - i. Reviewed with Kristen Danusis→more information was provided
 - ii. Approved for 10 iPads at \$3.99 each (approximately \$40)

3) Vision Statement

- a. Agreed to adopt current vision plan
- b. Table school vision statement until next year

4) School Improvement Plan

- a. **Goal 1: Students will become proficient in ELA.**
 - i. Specify the responsibilities for instructional coach
- b. **Goal 2: Students will become proficient writers through all content areas.**
 - i. Classroom teachers
 - ii. Unit/lesson plans: reading and writing is cohesive in plans→present for professional development
- c. **Goal 3: Students will become proficient mathematicians.**
 - i. **CPT:** Common Planning Time should be recorded via notes and focused on academics
- d. **Goal 4: CIP will support and maintain a safe school community.**
 - i. Is there is a professional development needed to integrate physical activity into the academic curriculum
 - ii. Change to: “Provide faculty with resources to include physical activity in academic curriculum.”
 - iii. Possibility to add “students” into the bully prevention and community service learning projects
→Add “with using student input” in bully section

5) Subcommittee work with focus on Report Cards

- a. Review of Gloucester Report Cards
 - i. Agree to have a “N/A” category for standards not assessed at that time
 - ii. “Progress Notes” to indicate the students that need more support via. Special Ed services, IEP, 504 plan, etc...
 - iii. Review whether or not the “General Learner Outcome” were state regulations or were developed by the Gloucester Schools
 - iv. Specials:
 - 1. Discuss the timeframe for specials to grade; 1st trimester questionable depending on the school calendar
 - v. Need more focus on Science and Social Studies than just having “Achievement”

- vi. Remove the “Suggesting for Helping Your Child”
 - vii. Remove the unneeded standards (I.E. The foundational skills in first grade)
 - b. Review of Chariho Report Cards
 - i. PROS:
 1. 5 point system aligns with PARRC
 2. Trimesters
 3. Specific to the standards (more detailed and attainable)
 - ii. CONS:
 1. Readability (educational phrases that are complicated)
 2. Science and Social Studies focus
 3. Arts/ Specials→only one grade; not regularly attended in Kindergarten
 - c. **Discussion:**
 - i. Readability of the report cards
 - ii. Separately divide ELA into informational and fictional
 - iii. 4 point system is more concrete and not as ambiguous
 1. Remove the Chariho “2”...too similar to “1”
 - iv. Only incorporate 2-3 mathematical practices to focus on
 - v. Specials: need feedback on what should be included based on standards
 - vi. Agreement by parents and specials teachers that a separate report card is great!

6) Title One Budget Proposal for 2014-15

- a. This year the main focus was for the position Rebecca Payette holds (math specialist) and math manipulatives to increase more concrete understanding of skills
- b. Next year proposals: continue with the funds put aside for the math specialist position; continue to use funds towards math for manipulatives, technology and supportive math instruction
- c. 2013-2014: 20 initially in Title 1→ 10 exited
20 out of 38 students have exited the Title 1 over the course of the year

7) Public comments

- a. Interview Committee: selection of members from SIT if possible
 - i. Offer to parent/families to go into lottery for selection

8) No more meetings for the remainder of this 2013-2014 school year

Respectfully submitted by Lauren Kitson