

Captain Isaac Paine School
School Improvement Team (SIT) Minutes
February 11, 2014

1) Attendance and introductions

- a. **Roll call:** Kristen Danusis, Abbie Salvador, Dawn Bergstrom, Erin Pasquazzi, Katie Kelly, Stacy Santilli, Lisa LaRose, Tina Dennis and Lauren Kitson

2) State Objective of meeting: Regroup within subgroups to discuss progress and build the next action steps going forward.

3) Share-Out:

- Homework:
 - Drafted survey for parents and teachers
 - Identify the definition of homework (written, book reports, unfinished work, nightly reading, mathematic fact fluency)
 - Asking number of minutes spent/ given
 - What is the purpose of homework?
 - What are the feelings about homework...helpful or not?
 - What is the CIPS homework policy
 - Discussion with K.Danusis
- Recess:
 - TA introductions with students (outside and indoor recess)
 - Providing opportunities to build community with the TAs
 - K.Danusis can address at TA meeting
 - Donations for recess supplies
 - Included in the PE budget
 - Play works: meeting planned with consultants from program about recess time and training with supervision/ protocols
- Teacher PD:
 - Need **TIME** to do things (1 day or ½ day)
 - Possible opportunity of doing in March during “Movie Madness”
 - Challenge: the time of year for teachers to be out of the classroom with missing so many days already due to snow days/holidays/vacations
 - Some staff have expressed need for training on differentiated instruction
 - Questions group has still:
 - When should this PD be offer...this year, next year?
 - What is the time frame that it could be available?
 - Is it based on interest-level, grade level, etc...
 - Differentiated instruction—based on interest

- Could plan for future “Learning Walk” to be based on differentiated instruction
 - Should staff be given specific training or could they have “free time” with written/posted agenda with evidence to support time spent working
 - K.Danusis will ask staff for input
 - Mentor Program—Emotional/ Support:
 - Involving staff in checking in with students to support mental health of students
 - Shared out with staff and will ask volunteers in letter forum to relieve the stress of volunteering within a larger group
 - Determine the interest levels of staff to determine if this group should be set up this year or should be postponed until the following school year
 - Being a student’s cheerleader!
 - Potential for next year having the grade levels pair up to “buddy” with other students in a different grade level
 - Participate in activities together
 - Have a support system in other grades/ classes
- 4) **Next meeting:** Wednesday, March 11, 2015 from 5:30-6:30
- **Goal for next meeting:**
 - Read School Improvement Plan to begin work on next meeting
 - Members continue work within subgroups; meet as needed with other members of subgroups

Respectfully submitted by Lauren Kitson